**PURCHASE ORDER (Job Postings)**

***Please complete and email to Dr Magdalena Stoeva: ms\_stoeva@yahoo.com (copy to sally@ipem.ac.uk)***

**Company / Organisation Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cost per advertisement: 300 Euros (one-time fee)**

**We wish to order the following posting(s) on the IOMP website:**

|  |  |  |
| --- | --- | --- |
| **Title of Job Vacancy** | **Discount Applied\*** (if applicable) | **€** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | **Total payable €** |  |

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Payment method:**

* Please use the following details for bank transfers and advise us of payment, details shouild be sent to sally@ipem.ac.uk

Account Name: IOMP (Euros)

Bank: Lloyds Bank, Pavement, York, UK

Account No: 86211546

Sort Code: 30-99-99

SWIFT/BIC: LOYDGB21225

IBAN: GB20 LOYD 3099 9986 2115 46

If you wish to pay in US Dollars or GB Pounds please contact sally@ipem.ac.uk for details

**\* Available Discounts:**

* IOMP NMOs - 50% discount
* IOMP corporate members - 50% discount
* Educational institutions - 20% discount
* Non-educational institutions - 10% discount

**Each job posting advertising on the IOMP website includes:**

- Dedicated posting under the [IOMP.org](http://iomp.org/) Jobs tab

- Posting validity – 90 days

- Description (up to 250 words)

- 1 link to external resource

- Up to 2 attachments (pdf or jpg)