

# Fellow of IOMP

## Guidelines

**IOMP Awards and Honours Committee, April 17, 2013**

**Approved by IOMP Executive Committee: 24<sup>th</sup> April 2013.**

**Approved by IOMP Council through e-Ballot by 100% of 54 votes cast in favour and declared on 1<sup>st</sup> May 2013.**

### **Background and Rationale:**

The IOMP Awards and Honours Committee (AHC) has proposed that a category of fellowship be established called Fellow of IOMP (FIOMP). This honour aims to recognise significant activities for the international development of medical physics. Fellowship would be awarded to persons who have made outstanding contributions to IOMP and its regional organisations over a significant period of time. Other achievements in medical physics would not be considered as primary reason for this honour. The Fellowship consists of a certificate and a pin and it bestows the right to use the designation FIOMP after their names to the awardees. No financial reward is given but a short article on each new fellow will be published in Medical Physics World.

In order to make the criteria for award transparent the AHC was charged with developing a points system to be used for the awarding of fellowship.

### **Frequency:**

The award can be made at ICMP or a World Congress. The number of awards is not restricted. It is proposed that 2013 will be the first year the award is given. Given the large number of individuals who have served within IOMP in the past it is anticipated that a significant number of individuals will be honoured in 2013 which coincides well with the 50<sup>th</sup> Anniversary of IOMP.

### **Process:**

Potential fellows can be nominated to the chair of the IOMP Awards and Honours committee by Officers and Committee Chairs/Members of IOMP and its Regional Organisations.

Self-nominations will not be considered.

The chair of the AHC and its members should in general not nominate any candidate for fellowship. Should it become absolutely necessary for them to nominate a well deserving candidate the nominator will abstain from discussion on the candidate and from voting.

The nomination should include:

- A cover letter from the Nominator
- A brief cv of the nominee (2 pages maximum)
- A statement outlining the contributions and services the nominee has made to IOMP and its Regional Organisations

- Any other supporting documentation as deemed necessary. A list of potential referees who know the nominee could be useful but is not required.
- An email of support from one additional Officer or Committee Chair of IOMP or its Regional Organisations.

To facilitate timely processing all documentation should be in English. While there is no deadline for nominations, the proposers should keep in mind that it will typically take six months for the process to be finalised.

IOMP AHC will check the credentials of the nominee and may seek advice of appropriate colleagues and referees to verify credentials. The points system used to select the nominees is shown in table 1. AHC will propose potential recipients to the IOMP Executive Committee for approval. The IOMP executive committee must confirm the nomination and the award will be given at the next ICMP or World Congress.

The IOMP AHC will revise the points system and the number of points required for fellowship as necessary. Changes in the system will need to be approved by IOMP Executive Committee and reported to the Council before implementation and announcement of call for nomination.

All new IOMP fellows are recognised once each year. New fellows will be honoured at World Congresses (WCs) and International Conferences (ICMPs). In the year without such Congresses, FIOMP will be given at the Medical Physics Day.

The award can be presented posthumously for a period of up to 24 months.

In 2013, the first year of the Fellowship being awarded, also a different method will be used, where candidates for FIOMP can be identified from institutional memory (records) based on the criteria in table 1. This will allow for an abbreviated process where a nominator would typically be a member of the IOMP Executive Committee and cv, statement of contributions and other documentation can be based on available records. The candidate will then duly vetted by the AHC. This alternate process will only be used in 2013.

**Criteria:**

The points system shown in table 1 must be used when proposing a nominee for the award of FIOMP. The number of points required for fellowship status is 30 with a minimum of 10 points required from group A as listed in table 1.

Table 1: Criteria for selection of Fellows of IOMP

Activity	Points	Comment
<b>Group A</b>		
Committee Member of IOMP or its Regional Organisations (per 3 year term)	4	Points per term of office (usually 3 years, but not less than 2)
Committee Chair of IOMP or its Regional Organisations (per 3 year term)	7	
Officers of Regional Organisations – per 3 year term	9	
IOMP Officer (per 3 year term)	12	
Editor of a relevant MP Journal – per 3 year term	9	The journal must be associated with IOMP or one of its regional organisations
Other editorial activities such as associate editor, deputy editor and member of the editorial board of a relevant MP journal – per 3 year term	3	The journal must be associated with IOMP or one of its regional organisations
Liaisons served for a term of 3 years (IUPEP, IMPCB, etc., or other significant appointments)	3	This is in addition to other activities
Council member/representative of regional organisation (per 3 year term)	2	
<b>Group B</b>		
Activities related to World Congress of Medical Physics and Bioengineering or International Congress of Medical Physics		
Convenor/co-convenor	10	
Organising committee	4	
Theme chair/track chair	4	
Invited Speaker	3	
Session Chair	2	Only 1 per conference
Presenter of Paper (Author Oral Presentations)	2	Only 1 per conference
Presenter of Poster (Primary author presenting at the conference)	2	Only 1 per conference
<b>Group C</b>		
Significant contributions to the field and/or profession of medical physics	Up to 5	Examples are promotion of medical physics or IOMP with general public, professional bodies and/or other professions or the development of significant international documents that improve the standing of medical physicists
Discretionary points from the AHC of IOMP	Up to 5	These points can be awarded by the AHC of IOMP based on a variety of factors related to services to IOMP and medical physics in general